

Enrolment Form

Paste your recent passport size color photograph here and attach two additional photograph with this Enrollment Form

For official use only (Not to be filled by the student)

Enrolment No. :

Study Centre :

Course Name :

Batch Option

Weekdays Weekend
(Please tick ✓ the relevant box)

Course Fee : ₹ *

Date of Admission

DD MM YYYY

Please fill this form with black/blue pen in Block Letters only.

Name of the Student: (Leave a box blank between first, middle & last name)

Date of Birth:

DD MM YYYY

Father's/Guardian's Name: (Leave a box blank between first, middle & last name)

Occupation: (Please specify the post, if in Service)

Mother's Name: (Leave a box blank between first, middle & last name)

Occupation: (Please specify the post, if in Service)

Gender:

Male Female

(Please tick ✓ the relevant box)

Nationality:

Category:

GEN OBC SC ST

(Please tick ✓ the relevant box)

Residence Address: (Permanent Address)

Pin

Correspondence Address: (Please ignore if same as Residence Address)

Pin

E-mail ID:

Telephone No. (Landline)

Mobile No.: (Self)

0

Mobile No.: (Guardians)

0

Name of the School Current/Last Attended:

School affiliated to:

CBSE ICSE

Others (Please Specify)

(Please tick ✓ the relevant box)

Class:

VIII IX X XI XII (Studying) XII (Pass)

(Please tick ✓ the relevant box)

How do you come to know about IITSC?

Promotional Team Newspaper Teachers Friends/Relatives Website TV Advertisement Ex-IITScian

Check List: (Please tick ✓ the relevant box)

Proof of last exam passed (Photocopy) Photographs colour (3 passport)

(Signature of the Counselor/Centre Head)

(Signature of the Student/Guardian's)

Terms & Conditions for Post Dated Cheque(s)

I understand that if my son/daughter/ward withdraws from the Program to which he/she has been admitted at any point of time or does not attend the Program and thus the seat given to him/her is rendered vacant, the same will not/can not be filled up by any other candidate and a vacancy created in the batch due to withdrawal of a student after the starting of classes or up to 2 days prior to the same cannot be filled in any case, therefore I understand the IIT Study Circle shall suffer irreparable losses in case of non-payment of remaining fee of the installment plan, hence it will be unethical not to honor the Post Dated Cheque(s). I have opted for installment fee plan and have submitted the Post Dated Cheque(s) as per the details give below.

I agree that, I will make arrangement, for below stated Post Dated Cheque(s), to get honored, and will keep sufficient funds on or before the due date for the same.

Course Fee payment details:

S.N.	Cash/ Cheque/DD	Payable at	Instrument no.	Instrument date	Drawn on bank	Amount ₹
1						
2						
3						
4						
5						
Total						

I further agree, to get above Post Dated Cheque(s) cleared, even if, my son/daughter/ward discontinues studies at IIT Study Circle, irrespective of any reasons.

I am signing the above declaration in good mental/physical health. I have satisfied myself about IIT Study Circle. The necessary Enrolment-Forms, including this form was received by me several days before the actual date of signing to enable me to understand the implications of taking admission at IIT Study Circle. I have taken expert opinion regarding matters which were not clear to me and I am satisfied.

CONSEQUENCES OF DISHONOUR OF POST DATED CHEQUE(S)

I understand that non-clearance of any of the Post Dated Cheque(s), submitted for payment of fees (on installment basis) as mentioned in the Enrolment-Form is punishable under Sec. 138 of the Negotiable Instrument Act. I understand that IIT Study Circle shall be entitled to proceed and initiate appropriate legal action against me, to recover the amount of the Post Dated Cheque(s) along with the legal expenses and out of pocket expenses incurred by IIT Study Circle.

In case any of my Post Dated Cheque(s) bounces for any reason whatsoever, I undertake to submit a DD/Pay-Order in favour of "IIT Study Circle" payable at New Delhi, within four days of the bouncing of the Cheque(s) at my bank, together with ₹ 500/- (Rupees Five hundred only) as default money alongwith late payment of ₹ 50/- (Rupees Fifty only) per day upto 10(Ten) days from the due date of payment of instalment after which my son/daughter/ward shall be debarred from classes without any further notice and I shall have no claim for refund of fees or any support in studies besides Legal action inter alia action under Section 138 of the Negotiable Instrument Act may be initiated against me/us.

Important Information for Students (and their parents / legal guardians)

Before taking admission each candidate, his/her parents & legal guardians are required to go through the IIT Study Circle's prospectus, brochure/enrolment form and website thoroughly.

IIT Study Circle admits students as per its capacity plans (subject to unforeseen circumstances & usual organizational risks). Therefore, each student taking admission has to pay complete fee under all circumstances i.e. even if he/she discontinues for any reason whatsoever or parents/guardians be transferred. Not all students who sit in our admission test are offered admission therefore you & parents have to be very sure before taking admission as you have to pay complete fee under all circumstances. The admissions are closed as soon as the seats are filled. Since the seats are limited, there are several students who are denied admission. In the event of a vacancy created in between the duration of the course, the seat thus vacated remains vacant and cannot be filled and as such committed resources of the Company go waste. With this premise, the fees once paid for such courses are non refundable. Since IIT Study Circle has to source infrastructure, faculty etc. in advance, loss of fees of students leaving after taking admission will compel the institute to enhance fees for next batch of students which is unfair to them. Therefore, students/parents must clearly understand this important aspect and take admission only if they are fully satisfied.

TERMS AND CONDITIONS

I, hereby take admission with full knowledge of the terms and conditions.

- Any change of address should be notified to the office administration without delay.
- Student must be in possession of IIT Study Circle's Identity Card while coming for classes and must produce the same for scrutiny by the IIT Study Circle's staff, before entry. Identity cards lost or misplaced will be replaced with a duplicate Identity Card on depositing a passport size photograph and Rs. 100/-.
- In case of any increase in the Service Tax/Education Cess/Secondary and Higher Education Cess (from the existing rate of 12 % Service Tax plus 2% Education Cess and 1% Secondary and Higher Education Cess thereon) by the Government of India, such increase in tax shall be borne by the student from the date of notification by the Government of India. (Service Tax is exempted on the study material fees collected)
- The student is responsible to see for himself / herself whether he / she is eligible for a certain examination / course or not. IIT Study Circle would not be held responsible if the student's admission form is not forwarded or is rejected on any ground. Getting admission forms and submitting to the examining body for JEE/other engineering entrances will be the sole responsibility of students/parents.
- IIT Study Circle reserves the right to use the photographs and/ or testimonial letter of the student in any promotional / publicity material of the institute.
- IIT Study Circle reserves the right to change or alter the classroom program, fee or rules and regulations without any prior notice to anybody. The management's decision shall be final and binding on the student and parents.
- IIT Study Circle will not be held responsible for any offence committed by the student, within or outside the premises of IIT Study Circle.
- The facilities can be replaced in the best interest of students anytime during the pendency of the course without giving any notice. No claim for refund of fees from students will be entertained arising due to change of faculty.
- IIT Study Circle shall be responsible for the timely completion of the course provided the candidates undertake to make the timely payment of coaching fees as per the given schedule.
- Any refund matters after admission shall be entertained as per the institute refund policy only.

DECLARATION

I/We, hereby declare that the information provided in this form is true to the best of my knowledge and belief:

- I am taking admission in IIT Study Circle with the consent of my Father/Mother/Legal Guardian and after being satisfied in all respects.
- I understand that after depositing the fees if I become disinterested in IIT Study Circle due to any reason whatsoever and want to take my money back, IIT Study Circle will not refund the money deposited towards Service Tax/Admission fee /Infrastructure fee. The said deposited fees will not be adjusted against any other course.
- It is understood that this admission is valid only for the course and the duration to which I am taking admission and I/We (the student and the parents) shall not claim/request for adjusting the fees to any other course or duration.
- In the event of any dispute regarding the interpretation of clauses of enrolment form or any claim etc. arising out of taking the admission in IIT Study Circle, the matter shall be referred to the Sole Arbitrator appointed by the Management of IIT Study Circle. The decision of the arbitrator shall be final & binding on both parties. The arbitrator so appointed shall not be incapacitated for reasons of their being the employee or an associate of IIT Study Circle or its sister concern, and for reasons of having any prior linkage with the company. The venue of Arbitration shall be Delhi/ New Delhi only.
- I/We (the student and the father/mother/legal guardian) understand that in case of any legal dispute, the jurisdiction will be an appropriate court/forum in Delhi/New Delhi only and I/We shall not take recourse to such an action in any other court/forum anywhere else. In case I do, I/We shall inform the relevant court/forum regarding this jurisdiction constraint.
- I/We have fully satisfied ourselves with regards to quality and excellence of teaching at IIT Study Circle from all available information/sources and have decided to study only at IIT Study Circle. I/We wish to pay the entire fees out of our own free will and convenience without any pressure/coercion from any one.
- I/We have read the above as well as the current IIT Study Circle's Brochure carefully and have understood it clearly. I/We have also received a copy of the above and IIT Study Circle's Brochure for my future reference and timely compliance.
- I / We, the parent/guardian and/or the student, hereby severally and jointly declare unambiguously that I/We have read and understood all the clauses contained in the Declaration and agree to abide by them without any reservation or ambiguity.
- I/We further declare that the above named student is taking admission in one or more of the programs of IIT Study Circle having considered everything material, on his own free will after giving due consideration to rigors of time, distance and studies ahead and with the permission of the father/ mother/legal guardian without any coercion from any side. Further I/We understand that the student is required to work hard to attain the average standard of the batch allotted in order to cope up with studies and put in extra efforts if lagging behind in any subject/topic.
- I/We further undertake to ensure that cheques/drafts including post dated cheques if any given by us will be honored by our bankers. In the event of these cheques/drafts being dishonored, IIT Study Circle is at liberty to initiate any action against us including legal proceedings to include invoking provisions of section 138 of Negotiable Instruments Act.
- I/We have read the prospectus & brochure carefully and have understood it clearly. I/We have kept a photocopy of all the pages of this enrollment form including this declaration for my future reference and timely compliance.

(To be struck off, if not applicable)

I have received an extra copy of this Enrolment Form, which I shall send to my father/mother/legal guardian and submit to IIT Study Circle within 15 days with his/her signatures. If I fail to do so without any further relaxation in writing from IIT Study Circle authorities, my admission shall be liable to be cancelled and I or my father/mother/legal guardian shall have no claim for refund of fees or any other compensation of any type.

I have retained photocopy of this document for my reference before submitting it at IIT Study Circle.

Signature of the Student

Name: _____

Place: _____

Father / Mother / Legal Guardian's Signature

Name: _____

Date: _____